

RENTAL FEES

General Rental Information

We at the fairgrounds are committed to providing excellent customer service to all facility rentals. Our goal is to make your event more successful and your stay as comfortable as we can.

All Events that desire to rent entire facility, are significant in attendance, or have special circumstances or needs, may be subject to different rental arrangements and should contact the Fairgrounds Manager.

Cleaning and Damage Deposit - A cleaning and damage deposit shall be required. The deposit will hold the dates and a facility mentioned in this agreement and is a cleaning and damage deposit for the fairgrounds facilities. The facilities used shall be inspected after the event and determined if any cleaning is necessary or if damage has occurred. If any cleaning or damage repairs are required, a portion of or the entire deposit may be retained to cover such costs. Permittee is responsible for, and will be billed for cleaning and/or damages in excess of the amount of the deposit. The balance of the deposit shall be returned or mailed with an itemized list of damages and cleaning within 15 days of end of event.

Set-up and Tear-down Days - Days that only set-up and /or tear-down occur and no part of the event occurs.

Weekly Charge – Four daily charges (Daily charge X 4)

Scheduling conflicts - Events with a fully executed contract for one of the major facilities (Pavilion, Grandstand/Arena, Trade Center) first will have priority by contract date. Each fully executed contract in another major facility on the same date will have priority status in order of fully executed contract date. Each event after first priority shall not adversely impact higher priority rentals and shall schedule any adverse activities around the previously rented event. Lower priority events or rentals must not have event activities that impact higher priority rentals and must schedule around higher rental schedule. If Gazebo is to be used during competing events on the fairgrounds (ie: Auto Motor Cross), event shall be restricted to times that works with the competing event.

Utility Charge – Gas for heating will be charged according to the amount of gas used. Gas meters will be read at the arrival of the facility user and at the end of the use. The rate of charge will be calculated quarterly. Garbage dumpsters are provided, but excess garbage will be charged.

Bad Weather Reservation - A facility may be reserved as an event back-up in case of bad weather. If another event requests the same date(s) the reservation has first right of refusal and will be asked to pay the reservation charge or release the reservation. If the facility is used, normal rental fees will apply and the reservation charge will be applied to facility rent. The reservation charge is non-refundable.

FAIRGROUNDS

If an event desires to rent the entire fairgrounds, the following facility rental fee would apply. All conditions, utility and additional fees for each facility still apply as described in each facility below.

Cleaning and damage deposit\$ 500.00
Fairgrounds.....\$1,800.00 for the first day and \$1000.00 per each additional day plus gas usage.

TRADE CENTER

The Trade Center is a 100 foot by 135 foot, clear span, open, building with a maximum occupancy of 750. Built in 1980, it has become the most used facility on the fairgrounds for a wide variety of events. It is most typically used for large meeting, banquets, and receptions. Rental of the Trade Center includes, one set-up day, tables and chairs, lined garbage cans, dividers, lobby, serviced bathrooms, all demand and usage electrical charges, two dumpsters, sound system, one set of appropriate keys and listed on the Hwy 191 marquee. Due to the demand for Trade Center use it will not be available for a bad weather backup. Other equipment is available as listed on page 4.

Cleaning and damage deposit.....\$200.00
Rental\$450.00 for the first day and \$300.00 per each additional day plus gas usage.
Additional set-up or tear down days.....\$ 20.00 per day if available

KITCHEN – TRADE CENTER

In 2008, the Trade Center Kitchen was remodeled. Equipment was purchased through a USDA Rural Development Grant. The kitchen is a complete and functioning commercial kitchen. It includes a gas oven with a 6 burner range in which a griddle can be added; 36 c.f. refrigerator; 72 c.f. roll-in refrigerator; 36 c.f. freezer; 2 stacked convection ovens; new sinks; many different sized working tables; and other amenities.

Fergus County Fairgrounds retains the exclusive right to all concessions operated on the fairgrounds, except under special agreements between the Fairgrounds and Permittee. This now includes the kitchen. For all concessions for any event, the Fairgrounds has first right of refusal to handle concessions for events. If the Fairgrounds chooses not to handle concessions the event may secure another fairgrounds approved concessionaire. All Kitchen users must contract independently the kitchen use with the Fergus County Fairgrounds. Kitchen users must have been trained and cleared by the fairgrounds to use the kitchen.

Cleaning & Damage Deposit.....\$ 300.00 per contract
Trade Center Event Rental \$ 75.00 per day if with an event
Non Event Independent -Rental \$100.00 per day \$300.00 per week

GRANDSTAND

The Grandstand being the most visible fairgrounds facility seats 2,968 has a full roof over all seats. The 80 foot by 225 foot facility is open May through September or as weather will permit. The Grandstand is handicapped accessible and has 16 handicapped seating. The rental of the Grandstand seating and arena includes the ticket booth, bathrooms underneath, public area underneath, arena, pens, and arena announcers booth, sound system, main bathrooms under grandstand, ~~one~~ two dumpsters, all demand and usage electrical charges, and event listed on Highway 191 marquee. Concession areas under the grandstand are not available without written consent from the individual concessionaire. The bathrooms on the north end of the grandstand are available for attendance of 1000 and greater.

Cleaning and damage deposit\$ 200.00
Grandstand and Arena.....\$750.00 for the first day and \$400.00 per each additional day or 10% of gross ticket sales which ever is greater.
Underside of Grandstand only \$350 per day. Available May through September.
Main Arena only\$250 per day. When the arena user provides equipment for and works the arena deduct \$150 per day from rental.
Arena lights\$300 for the first day and \$50 each additional day.
Indoor Winter RV storage.....\$250.00
(Storage November 1 through March 31)

PAVILION

The Pavilion, a dirt floor facility on the north end of the fairgrounds, provides an arena for horseback riding, livestock shows or the floor can be packed for other events. The Pavilion rental includes the arena and sale barn sides of the pavilion, the sound booth, sound system, concrete bathrooms NE of Pavilion, panels, two dumpsters, all demand and usage electrical charges, one arena working per day, and event listed on Highway 191 marquee.

Cleaning and damage deposit.....\$200.00
Rental\$425.00 for the first day and \$250.00 per each additional day plus gas usage.
Sale Barn \$150.00 for the first day and \$90.00 per each additional plus gas usage.
125' X 50' feet space if available and rented without Pavilion includes sound booth, concrete bathrooms NE of Pavilion, panels, two dumpsters, all demand and usage electrical charges, and event listed on Highway 191 marquee.
Standard Pavilion Configuration: The standard arena configuration is a riding arena. This includes 8' panel arena perimeter with gates on either ends. The riding arena does not include roping equipment. Other configurations may exist other times of the year that may be considered for that time. Configuration tear down typically removing the arena, bleacher relocating, and packing floor. At the event the configuration set-up returns the Pavilion to the standard Pavilion riding arena configuration.
Tear down of standard pavilion configuration.....\$200.00
Set up to standard pavilion configuration.....\$200.00
Other configuration charges will be billed at Fairgrounds Manager discretion.
Roll arena to compact soil..... \$75.00 per occasion
Pavilion bad weather reservation charge (If available).....\$150.00 per day.

AG BUILDING (120 feet X 60 feet)

Ag Building is one of the oldest remaining buildings on the Central Montana Fairgrounds. In 1995, the Ag Building was remodeled including an updated bathroom. In 2010 it was again remodeled and is now a year round attractive facility with a small kitchen. Ag Building rental includes maintained bathrooms, small kitchen, adequate lined garbage containers, two dumpster, all demand and usage electrical charges, parking in the main parking area, available outside lighting, and porch on west end of building.

Rental \$300.00 for the first day and \$180.00 per each additional day plus gas usage.
 Ag Building bad weather reservation charge (If available)...\$100.00 per day.

GAZEBO AND PARK

Gazebo and Picnic Area..... \$125.00 for the first day and \$70.00 per each additional day
 This rental fee includes use of the Gazebo and Picnic area, utilities, benches, picnic tables. Gazebo and Park rental without Trade Center will not restrict other fairgrounds rentals and accept the risk of concurrent rentals or other events on the fairgrounds that may impact the Gazebo rental.

GRASS AREAS or GROUNDS

Carnival Grass – Grass area North of Ag Building historically where carnival sets during fair.
 Campground Grass – Area between main gate and pavilion entrance.
 Parking Lot – Area south of main road from the main fairgrounds entrance.

Rental \$125.00 for the first day and \$70.00 per each additional day

ARENAS

All Arena rentals must be scheduled through the Fairgrounds office. All Group members must ride with the requesting group and assigned time(s) mutually agreed to by the group and the fairgrounds.

Event Rental (Cooley) \$150.00 for the first day and \$90.00 per each additional day

Public Arena Riding:

Pavilion and Cooley arenas: available around events

Pavilion

	Individual	Family (4)	Group
Daily	\$ 10	\$ 30	\$ 72
Monthly:	\$ 36	\$100	\$ 250
Winter	\$160	\$500	\$1,000

Cooley

	Individual	Family (4)	Group
Daily	\$ 5	\$ 15	\$ 36
Monthly:	\$ 18	\$ 55	\$ 125
Summer	\$ 80	\$250	\$ 450

Membership have scheduled priority if booked a month in advance

GENERAL RENTALS ON FAIRGROUNDS

Concessions:

Fergus County Fairgrounds retains the exclusive right to all concessions operated on the fairgrounds, except under special agreements between the Fairgrounds and Permittee. If Permittee retains the concessions a \$50 charge per day shall be paid to the Fairgrounds. If the food vendor does not pay the fee to the Fairgrounds, the permittee is responsible for the concession fee.

Garbage:

Adequate lined garbage cans will be provided. Dumpsters will be placed in proximity of the events. Garbage during the duration of the event and after the event shall be the responsibility of the event. If the Fairgrounds are required to handle garbage during or after the events, the Fairgrounds will charge \$30 per hour.

Garbage dumpster beyond rental allowance.....\$35.00 each

Other Facilities:

Stall Rental:

Overnight Stalls.....\$15.00 per stall per day
(One bag of bedding provided by fairgrounds)
Weekly Stalls.....\$75.00 per stall per week
(One bag of bedding per week provided by fairgrounds)
Arena Pens \$10.00 per head per day

Camping: (Open May 1 through October 31)

Self Contained camping (no services)\$10.00 per night \$40.00 per week
Self Contained with Electricity\$15.00 per night \$75.00 per week
Large area camping at discretion of Manager

Wash Building or Racks: (Available May 1 through October 31)

Rental \$150.00 per day includes one pumping of the holding tank.
Additional holding tank pumping.....\$125.00 per pumping

Event Equipment:

Portable Sound System\$50.00 per event
Porta Potties.....\$45.00 for the first day and \$20.00 per each additional day
Tables \$ 8.00 per table (30"x8' rectangle)
Chairs..... \$ 1.50 per chair
Tables and Chairs are provided at no charge for inside the Trade Center. If they are used outside the Trade Center the above fees apply.
Pipe and Drape (Maximum of 24 booths).....\$ 10.00 per booth

Event Supplies:

Sawdust (Bags).....\$ 8.00 per bag
Sawdust (Bulk).....\$ At cost plus handling depending on availability. If available, orders for bulk sawdust must be made to the fairgrounds three (3) months prior to event.

Equipment and Operator:

Machine hours-tractor/equipment work.....\$65.00 per hour with operator
Water Truck.....\$50.00 per load with operator
Compost loading.....\$20.00 per load

Labor:

Labor not covered in contract.....\$30.00 per man hour

Revised, Adopted, and Effective March 16, 2010. All previously contracted rentals are not affected by these revisions.